# Planning \& Zoning Commission Regular Meeting 

Wednesday, February 09, 2022 at 6:30 PM
Manor City Hall, Council Chambers, 105 E. Eggleston St.

## AGENDA

## CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Commission. To address the Planning and Zoning Commission, please complete the white card and present it to the City staff prior to the meeting. No Action May be Taken by the Planning and Zoning Commission During Public Comments.

## CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Planning and Zoning Commission and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Chairperson or a Commission Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the minutes of January 12, 2022, P\&Z Commission Regular Meeting.

## REGULAR AGENDA

2. Consideration, discussion, and possible action on a Final Plat for the Manor Heights Subdivision, Phase 3 Section 2, one hundred and fifty lots (150) on 41.16 acres, more or less, and being located near the intersection of US Hwy 290 and Old Kimbro Road, Manor, TX.
Applicant: LJA Engineering Owner: Butler Family Partnership, Ltd.

## ADJOURNMENT

In addition to any executive session already listed above, the Planning \& Zoning Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section $\S 551.071$ (Consultation with Attorney), $\S 551.072$ (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), $\S 551.076$ (Deliberations regarding Security Devices) and $\S 551.087$ (Deliberations regarding Economic Development Negotiations).

## CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no Planning \& Zoning Commission member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the Planning \& Zoning Commission member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION
I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, February 4, 2022, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

## NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272 .5555 or e-mail lalmaraz@cityofmanor.org.


## AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: February 9, 2022
PREPARED BY:
Scott Dunlop, Interim City Manager
DEPARTMENT:
Development Services

## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve the minutes of January 12, 2022, P\&Z Commission Regular Meeting.

## BACKGROUND/SUMMARY:

| LEGAL REVIEW: | Not Applicable |
| ---: | :--- |
| FISCAL IMPACT: | No |
| PRESENTATION: | No |
| ATTACHMENTS: | Yes |
| • January 12, 2022, P\&Z Commission Regular Session Minutes |  |

## STAFF RECOMMENDATION:

It is the City staff's recommendation that the Planning and Zoning Commission approve the minutes of the January 12, 2022, P\&Z Commission Regular Meeting.

# PLANNING AND ZONING COMMISSION <br> REGULAR SESSION MINUTES <br> JANUARY 12, 2022 

## PRESENT:

## COMMISSIONERS:

Julie Leonard, Chair, Place 1 (Absent)
Anthony Butler, Place 2
Cresandra Hardeman, Place 3
Prince John Chavis, Place 4
Grant E. Loveless, Place 5 (Absent)
Cecil Meyer, Place 6 (Absent)
Lakesha Small, Vice Chair, Place 7

## CITY STAFF:

Scott Dunlop, Interim City Manager
Mandy Miller, Administrative Assistant

## REGULAR SESSION - 6:30 P.M.

With a quorum of the Planning and Zoning (P\&Z) Commission present, the regular session of the Manor P\&Z Commission was called to order by Vice Chair Small at 6:33 p.m. on Wednesday, January 12, 2022, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

## PUBLIC COMMENTS

No one appeared to speak at this time.

## PUBLIC HEARING

1. Conduct a public hearing on a Concept Plan for the Butler - Manor Subdivision, nine (9) lots on 95.16 acres more or less, and being located near the intersection of US Hwy 290 and N. FM 973, Manor, TX. Applicant: LJA Engineering; Owner: Butler Family Partnership, Ltd.

The City staff recommended that the $\mathrm{P} \& \mathrm{Z}$ Commission conduct a public hearing.
Vice Chair Small opened the public hearing.

Joseph Longaro with LJA Engineering, 7500 Rialto Blvd, Bldg II, Ste 100, Austin, Texas, submitted a speaker card in support of this item. He did not wish to speak; however, was available to answer any questions posed by the $\mathrm{P} \& \mathrm{Z}$ Commission.

Interim City Manager Dunlop spoke regarding the location and general details of the development plans for this site.

Ozie Monroe Jr., P.O. Box 254, Manor, Texas, submitted a speaker card in support of this item. Mr. Monroe asked questions regarding the future development plans for this item. Mr. Monroe was informed about the regulations for C-2 Commercial uses.

MOTION: Upon a motion made by Commissioner Chavis and Seconded by Commissioner Butler to close the public hearing.

There was no further discussion.

## Motion to close carried 4-0

2. Conduct a public hearing on a Rezoning Application for 3.398 acres, more or less, out of the Greenbury Gates Survey No. 63, Abstract 315, and being located at 13801 N. FM 973, Manor, TX to Heavy Commercial (C-3). Applicant: Rafiq Karediya; Owner: Rafiq Karediya.

The City staff recommended that the $\mathrm{P} \& \mathrm{Z}$ Commission conduct a public hearing.
Vice Chair Small opened the public hearing.
Rafiq Karediya, 13917 Carolina Ln, Austin, Texas, submitted a speaker card in support of this item; however, he did not wish to speak.

Interim City Manager Dunlop spoke regarding the location of the property, requested zoning change, and the City's recommendation of C-2 instead of C-3.

Josh Baran with Seven 10 Development Group, 1625 Williams Dr., Georgetown, Texas, submitted a speaker card to speak in support of this item. Mr. Baran answered questions from the Commissioners regarding the planned use for the property. He explained the need for $\mathrm{C}-3$ zoning due to the following categories:

- Office with Showroom
- Office with Warehouse
- Product with Development Services
- Research Services
- Outdoor Use

Interim City Manager Dunlop explained options of approval that was allowed by the Commission which included modifications to requested zoning and options of lesser zoning.

MOTION: Upon a motion made by Commissioner Chavis and Seconded by Commissioner Butler to close the public hearing.

There was no further discussion.

## Motion to close carried 4-0

3. Conduct a public hearing on a Short Form Final Plat for the J \& R Martinez Subdivision, two (2) lots on 4.498 acres, more or less, and being located at 15637 Schmidt Loop, Manor, TX. Applicant: I.T. Gonzalez Engineers; Owner: Jorge Luis Martinez.

The City staff recommended that the $\mathrm{P} \& \mathrm{Z}$ Commission conduct a public hearing.
Vice Chair Small opened the public hearing.
Interim City Manager Dunlop explained the Extra Territorial Jurisdiction (ETJ), Subdivision regulations and the City's responsibility to ensure everything is platted appropriately.

MOTION: Upon a motion made by Commissioner Butler and Seconded by Commissioner Hardeman to close the public hearing.

There was no further discussion.
Motion to close carried 4-0

## CONSENT AGENDA

4. Consideration, discussion, and possible action to approve the Community Impact Fee Advisory Committee and Planning and Zoning Commission Minutes of December 08, 2021, Joint Session.

MOTION: Upon a motion made by Commissioner Hardeman and Seconded by Commissioner Butler to approve the consent agenda.

There was no further discussion.

## Motion to approve carried 4-0

## REGULAR AGENDA

5. Consideration, discussion and possible action on a Concept Plan for the Butler - Manor Subdivision, nine (9) lots on 95.16 acres more or less, and being located near the intersection of US Hwy 290 and N. FM 973, Manor, TX. Applicant: LJA Engineering; Owner: Butler Family Partnership, Ltd.

The City staff recommended that the P\&Z Commission approve the Concept Plan for the Butler-Manor Subdivision located near the intersection of US Hwy 290 and N. FM 973, Manor, TX.

Interim City Manager Dunlop discussed the proposed concept plan for the Butler-Manor Subdivision.

Discussion was held regarding the right-in and right-out traffic flow for the property.
MOTION: Upon a motion made by Commissioner Hardeman and Seconded by Commissioner Chavis to approve the Concept Plan for the Butler-Manor Subdivision.

There was no further discussion.

## Motion to approve carried 4-0

6. Consideration, discussion and possible action on a Rezoning Application for 3.398 acres, more or less, out of the Greenbury Gates Survey No. 63, Abstract 315, and being located at 13801 N. FM 973, Manor, TX to Heavy Commercial (C-3). Applicant: Rafiq Karediya; Owner: Rafiq Karediya.

The City staff recommended that the P\&Z Commission approve a lesser zoning of Medium Commercial (C-2) instead of Heavy Commercial (C-3) for property being located at 13801 N. FM 973, Manor, Texas.

Josh Baran with Seven 10 Development Group, 1625 Williams Dr., Georgetown, Texas, submitted a speaker card to speak in support of this item. Mr. Baran answered questions from the Commissioners regarding the clarification on uses under C-3. Mr. Baran listed Office with Showroom, Office with Warehouse, and Product Development as the most general uses based on past projects; however, no set plan has been established for the space.

Interim City Manager Dunlop answered questions from the Commissioners regarding the limits and restrictions that can be placed on the C-2 or C-3 zoning. Mr. Dunlop explained the C-3 was the heaviest commercial zoning possible and added allowances under $\mathrm{C}-2$ would be easier to manage by the city in the future.

MOTION: Upon a motion made by Commissioner Hardeman and Seconded by Commissioner Butler to approve the Rezoning of 13801 N. FM 973 to Medium Commercial (C2) with modification to allow (1) Office with Showroom, (2) Office with Warehouse, (3) Product Development Services - general, and (4) Research Services - general.

There was no further discussion.

## Motion to approve carried 4-0

7. Consideration, discussion and possible action on a Short Form Final Plat for the J \& R Martinez Subdivision, two (2) lots on 4.498 acres, more or less, and being located at 15637 Schmidt Loop, Manor, TX. Applicant: I.T. Gonzalez Engineers. Owner: Jorge Luis Martinez.

The City staff recommended that the $\mathrm{P} \& Z$ Commission approve the Short Form Final Plat for the J \& R Martinez Subdivision, two (2) lots on 4.498 acres, more or less, and being located at 15637 Schmidt Loop, Manor, TX

MOTION: Upon a motion made by Commissioner Butler and Seconded by Commissioner Chavis to approve the Short Form Final Plat for the J \& R Martinez Subdivision.

There was no further discussion.
Motion to approve carried 4-0
8. Consideration, discussion and possible action on a 2022 Subdivision Calendar.

The City staff recommended that the P\&Z Commission approve the 2022 Subdivision Calendar.

Interim City Manager Dunlop gave a brief summary of the 2022 Subdivision Calendar.
Discussion was held regarding the purpose of the calendar and what it effects.
MOTION: Upon a motion made by Commissioner Chavis and Seconded by Commissioner Butler to approve the 2022 Subdivision Calendar.

There was no further discussion.

## Motion to approve carried 4-0

## ADJOURNMENT

The Regular Session of the Manor Planning and Zoning Commission adjourned at 7:19 p.m. on Wednesday, January 12, 2022.

These minutes approved by the P\&Z Commission on the $9^{\text {th }}$ day of February 2022. (Audio Recording Archived)

## APPROVED:

Julie Leonard
Chairperson

## ATTEST:

Mandy Miller<br>Administrative Assistant



## AGENDA ITEM SUMMARY FORM

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PROPOSED MEETING DATE: February 9, 2022
PREPARED BY: Scott Dunlop, Interim City Manager
DEPARTMENT: Development Services
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## AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Final Plat for the Manor Heights Subdivision, Phase 3 Section 2, one hundred and fifty lots (150) on 41.16 acres, more or less, and being located near the intersection of US Hwy 290 and Old Kimbro Road, Manor, TX.

Applicant: Kimley-Horn and Associates, Inc.
Owner: Forestar (USA) Real Estate Group, Inc.

## BACKGROUND/SUMMARY:

This plat has been approved by our engineers. It has 145 single family lots and 5 non-residential lots

| LEGAL REVIEW: | Not Applicable |
| :--- | :--- |
| FISCAL IMPACT: | No |
| PRESENTATION: | No |
| ATTACHMENTS: | Yes |
| - Plat |  |
| - Engineer Comments |  |
| - Conformance Letter |  |

## STAFF RECOMMENDATION:

It is the City staff's recommendation that the Planning and Zoning Commission approve a Final Plat for the Manor Heights Subdivision, Phase 3 Section 2, one hundred and fifty lots (150) on 41.16 acres, more or less, and being located near the intersection of US Hwy 290 and Old Kimbro Road, Manor, TX.
PLANNING \& ZONING COMMISSION: Recommend Approval Disapproval None



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Now, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: THAT THE UNDERSIISNED OWNER OF THE LAND SHOWN ONTHIS


 WITNESS MY HAND THIS DAY $\qquad$
$\underset{\substack{\text { BY } \\ \text { EORESTAR (UAA) REALESTATE GROUP INC } \\ \text { ADELAWARE CORPORATION }}}{ }$

THE STATE OF
COUNTT OF $\qquad$ ${ }^{8}$
 METHAT HEERECS
HEREIN STATED.
Given under MY Hand And Seal of office this __ day of _____ 202

## $\xrightarrow[\substack{\text { NOTARY YUBLC } \\ \text { NOTARR RGEISTRATON }}]{ }$

Notar Megistration number
MY ComMISION EXPRESS:
hOUTY


1, ALEAADRRE EGRANADOS RICO, AM AUTHORRZED UND DR THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE


THIS SITE IS LOCATED IN THE COTTONWOOD CREEK WATERSHED.


ALEANDRO E GRANADOS RICO PE



STATE OF TEXAS
COUNTY OF BEXAR
S.



John G. MOSIER
REGISTRERE PRO




## SURVEVors notes


2. All Distances shown fereon are on the surace The comind surace to grid scale factor for the prouct is


## GENERAL NOTES:

PROPERTY OWNERS O THE LOTS ON WHICH HHE PUBLIC UTLTTY EASEMENT OR THE UNDERGROUND STORM WATER

A 10' Public utilit Easement is hereby dedicated along and adjacent to all street rights of way



DRVEWAY ANO DRANAGE CONSTRUCTION STANDARDS SHAL BE IN ACCORDANCE WTH THE REQUIREMENT OF TH
CITY OF MANOR STANDARDS UNLESS OTHERNISE SPECIFED AND APPROVE BY THE CITY OF MANOR.
NO LOT IN THIS SUBDIVIIION SHALL BE OCCUPIED UNTL CONNECTION IS MADE TO THE CITY OF MANOR WATER AND
WASTEWATER SYSTEM.
6. NO BULLINGS SHALL BE CONSTRUCTED OR MANTANED WTTHN THE PUBLC UTILTIES EASEMENTS OR THE




7LL STREETS, DRANAGE IMPROVEMENTS, SIEEWALKS, WATER AND WASTEN
SHALL BE CONSTRUCTED AND NSTALLED TO CITY OF MANOR STANDARDS.
8. EROSION CONTROLS ARE REQURED FOR ALL CONSTRUCTION ON INDIVIDUAL LOTS, INCIUING
9. AL ATREETS IN THE SUBDVIIION SHALL BE CONSTRUCTED TO CITY OF MANOR URBAN STREET STANDARDS. ALL
10. PRIOR TO CONSTRUCTION, EXCEEPT DETACHED SINCLE FAMILY ON ANY LOT IN THIS SUBDIVISION, A STTE DEVELOPMENT

 OWNERDEVELLOPER
AND REWLGLSAR
AND REGLATON.
12. THE BEARRISSSHOWN HEREON ARE TIED TO THE TEXAA STATE PLANE COORIDATE SYSTEM GRID CENTRAL Z ZNE 420

13. THe builing setrack lines shall comply with the approved manor heights pud are as follows:
 REAR YARD - $25^{\prime}$
SIDE YARD - 5 STREET SIDE YARD - $15^{\prime}$
14. THE HOME OWNERS ASSOCIATION, ANDIOR ITS SUCCESSORS AND ASSIGNS (THE "HOA") SHALL BE RESPONSIBLE FOR
MANTENANCE OF ALL NON-RESIEENTAL LOTS THAT ARE DEDCACATED TO THE HOA.
15. PERTHE APRROUED MANOR HEIGHTS PUD, MINMUM SINGLE-FAMLY RESIDENTALLOT SHALL BE 6250 SQQ FT. WTTHII FORTH IN THE MANOR HEIGHTS SUOOLMEDUM DENS

ANCE No. 48







## Of manor acknowledoments

THIS SUBOIVIIONIS LOCATED WITHIN THE CITY OF MANOR CORPORATE CITY LIMITS AS OF THIS DATE. —— DAY OF
ACCEPTED AND AUTHORIzED For RECORD BY THE PLANNING AND ZONING COMMISSIIN OF THE CIIT OF MANOR, TEXAS, ON
THISTHE DATE. APPROVED:
JULE LEONARD, CHARPPERSON
ATTEST:

ACCEPTED AND AUTHorized for record by the city council of the city of manor, texas, on this the date,
APProved:
ATTEST:
RR. CHRISTOPHER HARVEY, MAYOR IUUVIA ALMARAZ, CITY SECRETARY

## Countr of travis: STATE OF TEAAS:

 OCCLOCK -
NTEPLAT RECORDS OF SAID COUNTY AND STATE IN DOCUMENT NUMBER $\qquad$ FFICILL RECORDS OF TRAVIS
dana debeauvor, county clerr, trav

BY:

$\frac{\text { TYPICAL SETBACK DETALL }}{\text { NOT TO SCALE }}$

SURVEYOR

civilengineer:




OWNERDEVELOPER
FORESTAR USAA RAL ESTATE GROUP INC.



MANOR HEIGHTS PHASE 3, SECTION 2
41.135 ACRES

BEING A PORTION OF A LOT 2 OF J.F. NAGLE ESTATES PLAT RECORDED IN DOCUMENT NO. 199900207, PLAT 157.9603 ACRE TRACT AND A PORTION OF A CALLED 3.4692 ACRE TRACT RECORDED IN DOCUMENT 2019171724, AND CORRECTED IN DOCUMENT NO.
2019176021, OFFICIAL PUBLIC RECORDS OF TRAVIS OUNTY OUT OF THE LEMUEI KIMBRO SURVEY NO 6 ABSTRACT NO. 456, CITY OF MANOR, TRAVIS COUNTY
Kimley")Horn


| Lot table |  |  |
| :---: | :---: | :---: |
| Lot No． | ACRES | sQ． F |
| block D Lot 20 | 0.166 | 7，252 |
| BLOCKD Lot 21 | 0.184 | 223 |
| BLOCK D Lot 22 | 0.248 | 10，803 |
| block Lot 23 | ．245 | ${ }^{0,683}$ |
| bock dot | 0.215 | 9，364 |
| block Lot 25 | 0.218 | 9.517 |
| вLOCKD Lot 26 | 0.217 | 9，464 |
| BLock dot 27 | 0.226 | ${ }^{9,844}$ |
| BLOCK D Lot 28 | 0.256 | 11，131 |
| block lo | 0.199 | 8，653 |
| BLock D Lot 30 | 0.187 | ${ }^{8,143}$ |
| Block Lot 31 | 0.172 | 7，500 |
| вLock Dot 32 | 0.200 | 8，702 |
| вLOCKD Lot з3 | 0.179 | 7.800 |
| BLOCK D Lot 34 | 0.179 | 7.800 |
| BLock D Lot 35 | 0.209 | 888 |
| вLOCKD Lot 36 | 0.200 | 8，733 |
| вLock dot ${ }^{\text {\％}}$ | 0.241 | 10，479 |
| вLock D Lot 38 | 0.278 | 12，01 |
| вLOCKD Lot 39 | 0.369 | 16，079 |
| вLock d Lot 40 | 0.385 | 16，752 |
| BLOCKD Lot 41 | 0.267 | 11，649 |
| BLOCK D Lot 42 | 0.238 | 10，375 |
| Block Lot 43 | 3.260 | 142，016 |
| вLOCK D Lot 44 | 0.179 | 7，800 |
| BLock D Lot 45 | 0.179 | 7.800 |
| Block D Lot 46 | 0.200 | 8，702 |
| BLOCK D Lot 47 | 0.172 | 7，50 |
| вLOCk D Lot 48 | 0.172 | 7，500 |
| block Lot 49 | 0.172 | 7，500 |
| BLOCK D Lot 50 | 0.191 | 320 |
| block Lot 51 | 0.186 | 8.093 |
| Block DLot 52 | 0.173 | 7.526 |
| BLOCK D Lot 53 LANDSCAPE | 0.045 | 1,966 |
| BLOCk F Lot 21 | 0.212 | 9，215 |
| BLOCK F Lot 22 | 0.150 | 6，532 |
| BLOCK F Lot 23 | 0.143 | 6，250 |
| BLOCK F Lot 24 | 0.143 | 6，250 |


| LOT TABLE |  |  |
| :---: | :---: | :---: |
| Lot no． | ACRES | sQ．FT． |
| BLOCk F LOT 25 | 0.143 | 6，250 |
| BLOCK F LOT 26 | 0.143 | 6，250 |
| Block fot 27 | 0.143 | 250 |
| LOCK F Lot | 0.143 | 6，250 |
| Block flot 29 | 0.143 | 6，250 |
| вLock F Lot 30 | 0.143 | 250 |
| Block Lot 31 | 0.14 | 6，253 |
| вLOCK ¢ Lot 32 | 0.144 | 277 |
| вLOCK L Lot 3 | 0.147 | 6,421 |
| вLock f Lot 34 | 0.145 | 09 |
| вLOCK ¢ LOT 35 | 239 | 408 |
| Ock F Lot 36 | 0.307 | 13，365 |
| вLOCK F Lot 37 | 0.207 | ${ }^{\text {9，022 }}$ |
| вLоСк ¢ Lot 38 | 0.148 | 37 |
| вLоск ¢ Lot 39 | 0.151 | 6，562 |
| BLoCk Lot 40 | 0.155 | 6，743 |
| вLock ¢ Lot 41 | 0.160 | 6，980 |
| Block f Lot 42 | 0.246 | 10，723 |
| BLOCK F Lot 43 | 0.158 | 6，871 |
| BLOCK F Lot 44 | 0.154 | 6，710 |
| BLOCK F LOT 45 | 0.151 | ${ }^{6.594}$ |
| BLOCK F LOT 46 LANDSCAPE | 0.045 | 1.966 |
| BLock g Lot 1 LANDSCAPE | 0.086 | 28 |
| вLоск 6 Lot 2 | 0.143 | 6，250 |
| вооск ¢ Lot 3 | 0.143 | 6，250 |
| вLock b Lota | 0.143 | 250 |
| вооск ¢ Lot 5 | 0.143 | ${ }^{6,25}$ |
| вооск 6 Lot 6 | 0.195 | 8，487 |
| вооск Lot 7 | 0.187 | ${ }_{8,143}$ |
| вьоск ¢ Lot 8 | 0.143 | 6，250 |
| вооск 6 Lot9 | 0.143 | 6，250 |
| вLOCK G Lot 10 | 0.143 | 6，250 |
| BLock Lot 11 | 0.143 | 250 |
| BLOCK G Lot 12 | 0.143 | 250 |
| вLOCKG LOT 13 | 0.143 | 6，250 |
| вLOCK 6 Lot 14 | 0.171 | 7.452 |
| BLOCK G Lot 15 | 0.214 | ${ }^{9,327}$ |
| вLock ¢ LOT 16 | 0.158 | 6.875 |


| Lot table |  |  |
| :---: | :---: | :---: |
| Lot no． | ACRES | so． |
| BLock LOT $17^{\text {l }}$ | 0.158 | 6．875 |
| вLock G Lot 18 | 0.158 | 6.875 |
| ck ¢ Lot 19 | 0.158 | ${ }_{6,875}$ |
| вLOCK Lot 20 | 0.158 | 8875 |
| BLock Lot 21 | 0.158 | 6，875 |
| OCk 6 Lot | 0.209 | 9，098 |
| BLock G LOT 23 | 0.217 | 9，443 |
| Block 6 Lot 24 | 0.164 | 7，150 |
| BLock G Lot 25 | 0.164 | 7，150 |
| BLock 6 Lot 26 | 0.179 | 7.800 |
| вLоскн Lot 1 LANDSCAPE | 0.087 | 3，803 |
| вLоскнLот2 | 0.149 | 6，500 |
| восккнLотз | 0.149 | 6，500 |
| вLоск HLOT4 | 0.149 | 6，500 |
| вLоск НLот 5 | 0.149 | 6，500 |
| воскн Lот 6 | 0.162 | 7，056 |
| вьоск L Lot7 | 0.164 | 7，129 |
| вьоскньот 8 | 0.148 | 6，465 |
| восккньот9 | 0.143 | 6，250 |
| вьоскн Lот 10 | 0.143 | 6，250 |
| вLоскн Lot | 0.143 | 6，250 |
| вьоскн Lот 12 | 0.143 | 6，250 |
| вооснн Lот 13 | 0.171 | 7,452 |
| вLоскн Lот 14 | 0.171 | 7，452 |
| вLоскн LOT 15 | 0.143 | 6，250 |
| вLоскн LOT 16 | 0.143 | 6，250 |
| вLоскн Lот 17 | 0.143 | 6，250 |
| вооскн LOT 18 | 0.143 | 6，250 |
| вооккн Lот 19 | 0.143 | 250 |
| воосн н Lот 20 | 0.197 | 8，590 |
| вLоскн LOT 21 | 0.205 | 8，937 |
| воокнн Lот 22 | 0.155 | ${ }^{758}$ |
| вLоскн Lот 23 | 0.149 | 500 |
| вLоскн Lot 24 | 0.149 | 6，500 |
| вLоскн Lot 25 | 0.149 | 6，500 |
| Block llot 1 LANDSCAPE | 0.084 | 3，653 |
| вооск1Lот2 | 0.143 | 6，250 |
| вьоск। $\llcorner$ тз | 0.143 | 6，250 |


| Lot table |  |  |
| :---: | :---: | :---: |
| Lot No． | ACRES | so． |
| вLоскılot 4 | 0.143 | 6，250 |
| воскılот5 | 0.161 | 6，999 |
| оскıLot 6 | 0.180 | 7，851 |
|  | 0.149 | 6，506 |
| вьоскıLот 8 | 0.143 | 6，250 |
| вьоскıот9 | 0.143 | 6，250 |
| вLоскılıт 10 | 0.143 | 6，250 |
| Blockl Lot 11 | 0.204 | ${ }^{8,86}$ |
| Block LLot 12 | 0.171 | 7,442 |
| воскк⿺𠃊т 13 | 0.143 | 6，250 |
| вLock Llot 14 | 0.143 | 6，250 |
| Block Llot 15 | 0.143 | 6，250 |
| восккı Lot 16 | 0.143 | ${ }_{6,250}$ |
| blockllot 17 | 0.160 | 6，950 |
| вlock Llot 18 | 0.186 | ${ }^{8,092}$ |
| blockılıt 19 | 0.143 | 6，250 |
| blockllot 20 | 0.143 | 6，250 |
| вооск L Lot 21 | 0.143 | 6，250 |
| вLоскıL Lot 22 | 0.143 | 6，250 |
| blockJ Jot 1 | 0.200 | 8，702 |
| вLоскJLот 2 | 0.172 | 7.500 |
| вLоскJ Jot 3 | 0.172 | 7，500 |
| вооскJLot4 | 0.172 | 7，500 |
| вооск JLot 5 | 0.172 | 7.500 |
| вооскJ＿от6 | 0.172 | 7,500 |
|  | 0.12 | 7.50 |
| вьоскJレот 8 | 0.172 | 7，500 |
| вьоскјLот9 | 0.200 | 8，702 |
| ВLоск J Lot 10 | 0.200 | 8.72 |
| BLock JLot 11 | 0.172 | 7，500 |
| bLock J Lot 12 | 0.172 | 7，50 |
| BLock J Lot 13 | 0.172 | 7.500 |
| Block Jlot 14 | 0.172 | 7,500 |
| BLOCK J Lot 15 | 0.172 | 7，500 |
| BLock J Lot 16 | 0.172 | 7，500 |
| bLockJ Lot 17 | 0.172 | 7，500 |
| BLOCK J Lot 18 | 0.200 | 8，702 |
| Row | 12.241 | 533，203 |


 Remen moman









MLEV－HORN AND ASSOCIATES，INC




OWNERDEVELOPRR
ORESTAR（USA）REAL ESTATE GROUP INC




MANOR HEIGHTS PHASE 3，SECTION 2
41．135 ACRES
BEING A PORTION OF A LOT 2 OF J．F．NAGLE ESTATES RECORDS OF TRAVIS COUNTY A PORTION OF A CALLED 157.9603 ACRE TRACT AND A PORTION OF A CALLED 3．4692 ACRE TRACT RECORDED IN DOCUMENT
2019171724，AND CORRECTED IN DOCUMENT NO．
COUNTY OUT OF THE LEMUEL KIMBRO SURVEY NO．64， ABSTRACT NO．456，CITY OF MANOR，TRAVIS COUNTY
Kimley＂）Horn
毕

## Texas Engineering Firm \#4242

Date: Friday, December 3, 2021
Alex Granados
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 200
Austin TX 78759
alex.granados@kimley-horn.com
Permit Number 2021-P-1383-FP
Job Address: Manor Heights Phase 3 Section 2 Final Plat, Manor, TX. 78653

## Dear Alex Granados,

The first submittal of the Manor Heights Phase 3 Section 2 Final Plat (Final Plat) submitted by Kimley-Horn and received on December 21, 2021, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

## Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 2593882 or by email at pgray@gbateam.com.

1. The registered public surveyor and registered professional engineer shall affix their seal on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(ii).
2. Provide the names and plat or deed references of all owners of lots in previous platted sections of Manor Heights within 300 feet of and shown on this plat per the City of Manor Subdivision Ordinance Article II Section 24 (c)(1)(v).
3. Please include the CLOMR number for reference on the developed 100 year floodplain boundary shown on the play per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(ii).
4. Please label Manor Heights Road on both sheets in which the Right-of-Way appears on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(iii).
5. Provide the document numbers for all of the existing easements shown on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(iii).
6. Please include on the plat drawing sheets the description of all temporary and permanent monuments for the property. The monuments on the outer boundary corners of the plat are crucial. Update the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(3)(ii).
7. Please provide all of the needed information for curve data on the plat as required by the City of Manor Subdivision Ordinance Article II Section 24(c)(4)(ii).
8. Provide the Bearing of all interior rear lot lines in each block per City of Manor Subdivision Ordinance Article II

Section 24(c)(4)(v).
9. Provide the use of all areas not within platted lots and shown on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(4)(iv).
10. If the construction of all improvements needed to serve the subdivision is not completed prior to the filing of the plat for recordation then the developer must provide financial assurance for the completion of the remainder of those improvements in accordance with the City of Manor Subdivision Ordinance Article II Section 24(c)(5)(iii).
11. Provide performance and maintenance guarantees as required by the City of Manor Subdivision Ordinance Article II Section 24(c)(5)(ix).

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,


Pauline Gray, P.E.
Senior Engineer
Jay Engineering, a Division of GBA

## Kimley»)Horn

December 20, 2021
Pauline Gray
Senior Engineer
Jay Engineering, a Division of GBA
1500 County Road 269
Leander, TX 78646-2029

RE: Permit Number: 2021-P-1383-FP
Job Address: Manor Heights Phase 3-2 Final Plat, Manor, TX. 78653
Dear Pauline Gray:
Please accept this Comment Response Letter in reply to your review, dated December 03, 2021, of the first submittal of the Manor Heights Phase 3-2 Final Plat submitted on November 15, 2021. Original comments have been included below for reference. Kimley-Horn's responses are in red.

## Ordinance Requirements

1. The registered public surveyor and registered professional engineer shall affix their seal on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(1)(ii)..

Response: The registered public surveyor seal will be added to the plat after approval for recordation.
2. Provide the names and plat or deed references of all owners of lots in previous platted sections of Manor Heights within 300 feet of and shown on this plat per the City of Manor Subdivision Ordinance Article II Section 24 (c)(1)(v).

Response: The names and plat or deed references of nearby lot owners have been included on the plat.
3. Please include the CLOMR number for reference on the developed 100 year floodplain boundary shown on the play per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(ii).

Response: The CLOMR number has been added for reference of the 100 year floodplain boundary.
4. Please label Manor Heights Road on both sheets in which the Right-of-Way appears on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(iii).

Response: Manor Heights Road is now labeled on both sheets in which the Right-Of-Way appears on the plat.

## Kimley»Horn

5. Provide the document numbers for all of the existing easements shown on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(2)(iii).

Response: There is one existing easement, and it is a gas easement that is being called out.
6. Please include on the plat drawing sheets the description of all temporary and permanent monuments for the property. The monuments on the outer boundary corners of the plat are crucial. Update the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(3)(ii).

Response: Temporary and permanent monument descriptions have been added to the plat.
7. Please provide all of the needed information for curve data on the plat as required by the City of Manor Subdivision Ordinance Article II Section 24(c)(4)(ii).

Response: All the curve data information is provided.
8. Provide the Bearing of all interior rear lot lines in each block per City of Manor Subdivision Ordinance Article II Section 24(c)(4)(v).

## Response: Bearings have been included on rear lot lines per Ordinance Article II section

 24(c)(4)(v).9. Provide the use of all areas not within platted lots and shown on the plat per City of Manor Subdivision Ordinance Article II Section 24(c)(4)(iv).

Response: The use of all areas not within platted lots have been provided on the construction plans and preliminary plat.
10. If the construction of all improvements needed to serve the subdivision is not completed prior to the filing of the plat for recordation then the developer must provide financial assurance for the completion of the remainder of those improvements in accordance with the City of Manor Subdivision Ordinance Article II Section 24(c)(5)(iii).

## Response: Acknowledged.

11. Provide performance and maintenance guarantees as required by the City of Manor Subdivision Ordinance Article II Section 24(c)(5)(ix).

Response: Acknowledged.
Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.


Alex Granados, P.E.
(512) 782-0602, alex.granados@kimley-horn.com

Date: Tuesday, January 18, 2022
Alex Granados
Kimley-Horn
10814 Jollyville Road, Building 4, Suite 200
Austin TX 78759
alex.granados@kimley-horn.com
Permit Number 2021-P-1383-FP
Job Address: Manor Heights Phase 3 Section 2 Final Plat, Manor 78653
Dear Alex Granados,
We have conducted a review of the final plat for the above-referenced project, submitted by Alex Granados and received by our office on December 21, 2021, for conformance with City of Manor Code of Ordinances Chapter 10, Section 10.02 Exhibit A, Article II, Section 24. The Plat appears to be in general compliance with City Ordinance requirements and we, therefore, take no exception to their approval as presented. Please submit TWO (2) mylar copies of the final plat along with a current tax certificate and a check made out to Travis County for the filing fees to the City of Manor for signatures. One mylar is for City records and the other is for Travis County.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,


Pauline Gray, P.E.
Senior Engineer
Jay Engineering, a Division of GBA

